



WELCOME VOLUNTEER AND THANK YOU!!

Thank you for your interest in being considered as a UKCSC volunteer! In 2024 over 100 volunteers logged 6558 hours for UKCSC activities and programs for our community. We are always in need of committed volunteers to share the gift of your interests and time. Training is provided.

1. You will be given an introduction from another volunteer and procedures to follow.
2. Then you'll have an opportunity to job shadow a few times with someone doing that job.
3. When you're comfortable, you can do the job with a volunteer on hand to give you support before you're on your own.

How can you help? Read about the opportunities or share your ideas. **CIRCLE OR LIST YOUR INTERESTS ON THE FORM**, then leave this with the Executive Director, Board President or Volunteer Coordinator. Thank you for considering giving back to the community!

1. Events: This may require lifting up to 10 pounds.
 - a. Set up tables and chairs, setting out coffee, water, iced tea, buffet line, place settings, bus tubs, and trash cans.
 - b. Event Set up tablecloths, napkins, glasses, silverware for event rentals.
 - c. Teardown stacking tables and chairs, taking all kitchen items to the scullery, washing dishes and silverware, running the dry mop around the floor, and moving trash to the kitchen or dumpster.
 - d. Monitoring events and being onsite at the Center before, during and after the event, and then closing the building. During the event, refilling beverages, checking in with the event host, and helping the host with whatever they need.
2. Are you interested in:
 - a. BINGO – Callers, cashiers, setup, cleanup. Mondays, 11:30-3:15.
 - b. Handy work – Working on the “to do” list with your tools or ours, both inside and outside in the parking lot, back lot, and sidewalks.
 - c. Library – Help keep the library books, puzzles, games and shelves organized.
 - d. Photography – Take photos for promotional use at activities and events.
 - e. Server – Arriving 30 minutes before, working through, and then staying about 30 minutes after the Breakfast service which is 8-10am, or the Lunch service which is 11:30am-1pm, and up to an hour before and after fundraisers and events. Washington State Food Worker Card is required (\$10).



- f. Dishwasher – Arriving 30 minutes before, working through, and then staying about 30 minutes after the Breakfast service which is 8-10am, or the Lunch service which is 11:30am-1pm, and up to an hour before and after fundraisers and events. Washington State Food Worker Card is required (\$10).
 - g. Activity Leader – Starting or leading a program or activity. Speak with the Program Coordinator or Executive Director about your ideas.
 - h. Sunshine Desk – Warmly greeting patrons at the front desk arriving about 15 minutes before and staying about 15 minutes after the meal service hours. The shifts are Monday through Friday 7:45-10:45am, or 10:45am-1:15pm.
 - i. Tech Support – Help bridge the digital divide by supporting older adults to get connected online to family, friends, portals, and services.
3. Are you interested committees and bringing your ideas?
- a. Community Giving – Holiday Food Boxes, helping community members in need.
 - b. Finance – Reviewing committee budgets and financial reports, making recommendations to the Board, and donor relations.
 - c. Fundraising – Rummage Sale, Spaghetti Dinner, BINGO Bonanza, and many others.
 - d. Garden – Spring cleanup, Putnam Garden, planting flower boxes, fence picket project, weeding, watering, and winterizing in the fall.
 - e. Governance – Reviewing bylaws and policies and securing Board nominations.
 - f. Newsletter Team – Providing creative content, proofing, getting newsletters ready to mail, and distribution to the post office and into the community.
 - g. Socials and Outreach – Membership, community, Veteran’s Breakfast, Thanksgiving Luncheon, and others.
 - h. Sunshine Cards – Spreading cheer through thank you, sympathy, get well, thinking of you, and other note cards.
 - i. Volunteers – Orientations, scheduling, coordinating servers, dishwashers, events.

Name _____

Phone _____

Email _____

Availability: Day/Time _____

Day/Time _____

Day/Time _____

Day/Time _____

Other interests: _____
